



413 Lygon St.
Brunswick East, Victoria
Australia, 3057

ABN 80 097 598 742

Tel. (61) 3 9388 0555 Fax. (61) 3 9388 2086

Email: hisa@hisa.org.au Web: www.hisa.org.au

Health Informatics Society of Australia Ltd 2005 Annual General Meeting of Members

Minutes of the meeting held on Sunday 31st July 2005 at Melbourne Convention Centre, Victoria, commencing at 1630 hours.

1. ATTENDANCE

1.1. **Present:**

39 members were present.

Apologies were received on behalf of Lee Seldon, Vitali Sinchenko and Phil Robinson

1.2. **Proxies:**

There were no proxies received.

2. CONFIRMATION OF MINUTES OF THE 2004 ANNUAL GENERAL MEETING

Motion: That the minutes of the 2004 Annual General Meeting held on Sunday 25th July 2004 at Brisbane Convention Centre be accepted as a true and accurate record of the proceedings

Proposed: Trish Leeder

Seconded: George Margelis

Carried

3. CHAIRMANS REPORT

Michael Legg provided a comprehensive report at the members' forum and presented a summary for endorsement by the AGM.

Motion: That the Chairman's report be adopted.

Proposed: Steve Tipper

Seconded: Paul Willma

Carried

4. TREASURER'S REPORT

Directors Report was presented

Statement of Financial Performance for Year Ended 30.4.05 was presented

Statement of Financial Position at 30.4.05 was presented.

Statement of Cashflow for the Year Ended 30.4.05 was presented

Directors Declaration was presented

Independent Audit Report was presented

Motion: That the Treasurer's report be adopted.

Proposed: Jon Hilton

Seconded: Louise Schaper

Carried

5. Approval of the Audited Financial Statements

Motion: That the Directors Report and Financial Reports be adopted

Proposed: Marie Cameron

Seconded: Steve Tipper

Carried

6. APPOINTMENT OF AUDITORS

Motion: That Bell Duke & Co be appointed as auditors for the 2005-06 HISA financial year.

Proposed: Steve Tipper

Seconded: Evelyn Hovenga

Carried

7. ELECTION OF BOARD MEMBERS

The returning officer, Mr Jon Hilton, advised that he had conducted a two-stage call for nominations in accordance with sections 59, 60 and 61 of the Constitution.

State/Territory Positions

The New South Wales branch had nominated Marie Cameron for a two-year term.

The West Australia branch had nominated Stuart Hope for a two-year term

The Queensland branch had nominated Karin Walduck to fill the balance of the term (1 year) vacated by David Rowlands.

There being no other State/Territory nominations, Mr Hilton declared Marie Cameron, Stuart Hope and Karin Walduck to be duly elected.

General Positions

Mr Hilton advised that he had received three valid nominations for the three vacant Board positions. He therefore declared the following to be elected for a two-year term.

- Marcus Wise
- Paul Willma
- Evelyn Hovenga

8. SPECIAL RESOLUTIONS

Marcus Wise (HISA Secretary) on behalf of the Board presented two special resolutions recommending changes to the HISA Constitution. Discussion papers on these special resolutions had been provided with the notice of meeting. He advised that changes to the Constitution would require a 75% favourable vote from the members present.

Prior to putting each motion the Secretary asked if there were any members wishing to speak against. There were no speakers against each motion. Each motion was then put to the meeting and passed unanimously on a show of hands.

8.1. *Reciprocal Members*

The HISA Constitution be amended as follows;

5 Insert the word "*Ordinary*" between "*Each*" and "*Member*".

6(a)(v) Add new clause "*Reciprocal Member – a member of an Organisation approved by the Board for reciprocal membership.*"

13(b) Insert the words “*or a Reciprocal Member*” between “*Student Member*” and “*has*”.

Proposed: Marcus Wise
Seconded: Robyn Cook
Carried unanimously

8.2. Organisational Members

The HISA Constitution be amended as follows;

The word “Affiliate” be changed to “Organisational” in clauses 6(a)(iii), 6(b), 33(b), 100(b) and 101.

Proposed: Marcus Wise
Seconded: Robyn Cook
Carried unanimously

9. OTHER BUSINESS

Nil

There being no further business meeting closed at 16.50 hours

Signed:

M. Legg
Chairman

Marcus Wise
Secretary