

# HIC 2008

## The Person in the Centre

31 August – 2 September 2008 Melbourne Convention Centre

### REGISTRATION



Tax Invoice  
ABN No. 80 097 598 742

Register on line at [www.hisa.org.au/hic08](http://www.hisa.org.au/hic08) or complete this form and fax to HISA +61 3 9388 2086.  
One registration form per delegate. Fees in Australian dollars and include Goods and Services Tax.

#### CONTACT DETAILS

Mr  Ms  Mrs  Miss  Dr  Prof  Other (Please specify)

Surname/Family Name

First Name

Organisation

Position

Address

Suburb

State

Country

Postcode

Telephone

Fax

Mobile

Home Telephone

Email

Preferred name for badge

#### DIETARY/SPECIAL REQUIREMENTS

Dietary:  Vegan  Vegetarian  Gluten Free  Halal **Other:**

**Special Requirements:** (e.g. wheelchair access)

#### INDUSTRY CATEGORY

Please indicate the industry sector you belong to:

Industry  Government  Association  Consumer Group  Other \_\_\_\_\_

#### REGISTRATION Sunday 31 August – Tuesday 2 September 2008

**Full Registration** (includes Welcome Reception and Gala Dinner)

	Early Bird to 11 July 2008	Standard From 12 July 2008	On Site 31 August 2008
HISA Member*	\$1,080.00 <input type="checkbox"/>	\$1,180.00 <input type="checkbox"/>	\$1,295.00 <input type="checkbox"/>
Non Member	\$1,190.00 <input type="checkbox"/>	\$1,290.00 <input type="checkbox"/>	\$1,425.00 <input type="checkbox"/>
Presenter	\$950.00 <input type="checkbox"/>	\$1,050.00 <input type="checkbox"/>	\$1,150.00 <input type="checkbox"/>
Student <sup>∞</sup>	\$550.00 <input type="checkbox"/>	\$550.00 <input type="checkbox"/>	\$550.00 <input type="checkbox"/>
Single Day Only	Please indicate day of attendance. Rate/day A\$580.00 <input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday		
<b>HIC'08 REGISTRATION SUB TOTAL</b> \$			

\* **HISA Member** rate applies to bona fide 2008/2009 HISA and ACHI Members.

<sup>∞</sup> **Student** registration must be accompanied by proof of valid full time University student ID. Please fax to +61 3 9388 2086.

Student registration includes the Welcome Reception. The Gala Dinner is an additional fee.

Group (> 3) registration packages are available on application. Contact HISA 03 9388 0555 or email [conference@hisa.org.au](mailto:conference@hisa.org.au)

#### SOCIAL EVENTS INCLUSIVE (included in full registration fee)

For catering purposes please indicate your attendance. Please .

**Welcome Reception** Sunday 31 August  Yes, I will attend  I will not be attending

**Gala Dinner** Monday 1 September  Yes, I will attend  I will not be attending

#### SOCIAL EVENTS ADDITIONAL TICKETS

Tickets may be purchased by day and student registrants or for guests. Please indicate below.

**Welcome Reception** Sunday 31 August No. of tickets: \_\_\_\_\_ x \$60.00 \$ \_\_\_\_\_

**Gala Dinner** Monday 1 September No. of tickets: \_\_\_\_\_ x \$135.00 \$ \_\_\_\_\_

**HIC' 08 Social Events Sub Total** \$

Name of guest/s:

Guest/s Dietary requirements  Vegan  Vegetarian  Gluten Free  Halal **Other:**

**ACCOMMODATION**

- ❖ To secure accommodation, a minimum of one night's deposit is required.
- ❖ Accommodation bookings will be accepted up until 30 July 2008.
- ❖ **Change of Booking:** Any change to a reservation must be notified in writing to the HISA office.
- ❖ **Refund/Cancellation:** Notification of accommodation cancellation must be received in writing at HISA office **thirty** days prior to arrival date, otherwise the accommodation deposit will be forfeited in **all** instances.

A\$ rate per room per night			
Rating	HOTEL	Double (one bed)	Twin (two beds)
4.5	<b>Crowne Plaza Hotel</b> 1-5 Spencer Street Melbourne (adjoining conference venue)	<input type="checkbox"/> \$285 Executive Room <input type="checkbox"/> \$305 Executive Room inc 1 breakfast	<input type="checkbox"/> \$325 Executive Room inc 2 breakfasts (Double/Double)
5	<b>Grand Hotel</b> Flinders Street Melbourne 5 min walk (opposite conference venue)	<input type="checkbox"/> \$229 Studio Suite <input type="checkbox"/> \$256 One Bedroom Suite	<input type="checkbox"/> \$256 One Bedroom Suite (Single/Single)
4.5	<b>Crown Promenade Hotel</b> 8 Whiteman Street Southbank 10 min walk	<input type="checkbox"/> \$250 King <input type="checkbox"/> \$265 King inc 1 breakfast	<input type="checkbox"/> \$250 Queen/Queen <input type="checkbox"/> \$280 Queen/Queen 2 breakfasts
4.5	<b>Melbourne Short Stay Apartments</b> 173 – 183 City Road Southbank 15 min walk	<input type="checkbox"/> \$179 1 Bedroom <input type="checkbox"/> \$239 2 Bedroom Executive <input type="checkbox"/> \$329 3 Bedroom Superior	<input type="checkbox"/> \$179 1 Bedroom <input type="checkbox"/> \$239 2 Bedroom Executive <input type="checkbox"/> \$329 3 Bedroom Superior
4	<b>Quest Southbank Apartments</b> 12-16 Kavanagh Street Southbank 20 min walk	<input type="checkbox"/> \$168 1 Bedroom <input type="checkbox"/> \$247 2 Bedroom <input type="checkbox"/> \$277 2 Bedroom Executive	<input type="checkbox"/> \$247 2 Bedroom (Double/2 Singles) <input type="checkbox"/> \$277 2 Bedroom Executive (Double/2 Singles)
4	<b>Mantra Southbank</b> (formerly Pacific International Apartments) 31 City Road Southbank 15 min walk	<input type="checkbox"/> \$178 1 Bedroom <input type="checkbox"/> \$235 2 Bedrooms	<input type="checkbox"/> \$235 2 Bedrooms (Double/2 Singles)
3.5	<b>Citigate Melbourne Hotel</b> 270 Flinders Street Melbourne 15 min walk	<input type="checkbox"/> \$165 Double <input type="checkbox"/> \$184.50 Double inc 1 breakfast <input type="checkbox"/> \$204 Double inc 2 breakfasts	<input type="checkbox"/> \$204.00 Single/Single inc 2 breakfasts
3.5	<b>Travelodge Hotel</b> 64 – 82 City Road Southbank 15 min walk	<input type="checkbox"/> \$139 Double <input type="checkbox"/> \$149 Double inc 1 breakfast <input type="checkbox"/> \$159 Double inc 2 breakfasts	<input type="checkbox"/> \$139 Twin (Single/Single) <input type="checkbox"/> \$159 Twin inc 2 breakfasts

2<sup>nd</sup> preference, if first choice is not available: \_\_\_\_\_

I have arranged to share with: \_\_\_\_\_

Special requests:  Smoking  Non Smoking \_\_\_\_\_

Check in: \_\_\_\_/08/08 \_\_\_\_ am/pm (2.00pm onwards)      Check out: \_\_\_\_/09/08 (prior to 10.00 am)

**Accommodation Deposit \$** \_\_\_\_\_

**PAYMENT SUMMARY**

All amounts listed are in Australian Dollars (AUD) and include tax (Goods and Services Tax).

**HIC'08 Registration 31 August – 2 September 2008** \$ \_\_\_\_\_

**HIC'08 Social Events** \$ \_\_\_\_\_

**Accommodation** \$ \_\_\_\_\_

**Total Amount Due** \$ \_\_\_\_\_

**METHODS OF PAYMENT**

**Cheque/Bank Draft** payable in Australian dollars to "HISA Ltd" and forward to 413 Lygon St East Brunswick 3057

**EFT (Electronic Funds Transfer)** payable in Australian dollars.

**Account Name:** HISA Ltd

**Bank:** Commonwealth Bank of Australia **Address:** 277 Clarendon Street South Melbourne Victoria Australia

**BSB:** 063215 **Account No:** 1007 1287 **Swift Code:** CTB AAU2S

**Please include the delegate name in the transaction and fax payment confirmation to HISA +61 3 9388 2086**

**Credit Card:**  Visa  MasterCard  Amex

Card holder's name \_\_\_\_\_ Expiry Date \_\_\_\_\_

Card No. \_\_\_\_\_ Signature \_\_\_\_\_

**Cancellation Policy:** All cancellations must be notified in writing to HISA National Office. Cancellations received on or before 20 July 2008, will be accepted and fees refunded less AUD\$100 administrative fee. Cancellations after 20 July 2008, cannot be accepted, however transfer to another person may be made at any time. Please advise HISA in writing details of the substitution. No refunds will be given for non attendance.

**Declaration:** HISA respects your right to privacy and is committed to the Commonwealth's National Privacy Principles contained in the Privacy Act. The information supplied will be used by HISA to meet your requests whilst attending the conference.

I understand that the information contained in this form may be passed onto third party suppliers e.g. hotel, venue, etc.

**Please complete and return with payment by post or fax.**

**Post to HISA 413 Lygon Street Brunswick East Victoria Australia 3057**

T: +61 3 9388 0555 F: +61 3 9388 2086 Email: [conference@hisa.org.au](mailto:conference@hisa.org.au) Website: [www.hisa.org.au/hic08](http://www.hisa.org.au/hic08)