

HIC 2008

The Person in the Centre

31 August – 2 September 2008 Melbourne Convention Centre

REGISTRATION



Tax Invoice
ABN No. 80 097 598 742

Register on line at www.hisa.org.au/hic08 or complete this form and fax to HISA +61 3 9388 2086.
One registration form per delegate. Fees in Australian dollars and include Goods and Services Tax.

CONTACT DETAILS

Mr Ms Mrs Miss Dr Prof Other (Please specify)

Surname/Family Name

First Name

Organisation

Position

Address

Suburb

State

Country

Postcode

Telephone

Fax

Mobile

Home Telephone

Email

Preferred name for badge

DIETARY/SPECIAL REQUIREMENTS

Dietary: Vegan Vegetarian Gluten Free Halal **Other:**

Special Requirements: (e.g. wheelchair access)

INDUSTRY CATEGORY

Please indicate the industry sector you belong to:

Industry Government Association Consumer Group Other _____

REGISTRATION Sunday 31 August – Tuesday 2 September 2008

Full Registration (includes Welcome Reception and Gala Dinner)

	Early Bird to 30 June 2008	Standard From 1 July 2008	On Site 31 August 2008
HISA Member*	\$1,080.00 <input type="checkbox"/>	\$1,180.00 <input type="checkbox"/>	\$1,295.00 <input type="checkbox"/>
Non Member	\$1,190.00 <input type="checkbox"/>	\$1,290.00 <input type="checkbox"/>	\$1,425.00 <input type="checkbox"/>
Presenter	\$950.00 <input type="checkbox"/>	\$950.00 <input type="checkbox"/>	\$950.00 <input type="checkbox"/>
Student [∞]	\$550.00 <input type="checkbox"/>	\$550.00 <input type="checkbox"/>	\$550.00 <input type="checkbox"/>
Single Day Only	Please indicate day of attendance. Rate/day A\$580.00 <input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday		
HIC'08 REGISTRATION SUB TOTAL \$			

* **HISA Member** rate applies to bona fide 2008/2009 HISA and ACHI Members.

[∞] **Student** registration must be accompanied by proof of valid full time University student ID. Please fax to +61 3 9388 2086.

Student registration includes the Welcome Reception. The Gala Dinner is an additional fee.

Group (> 3) registration packages are available on application. Contact HISA 03 9388 0555 or email conference@hisa.org.au

SOCIAL EVENTS INCLUSIVE (included in full registration fee)

For catering purposes please indicate your attendance. Please ✓.

Welcome Reception Sunday 31 August Yes, I will attend I will not be attending

Gala Dinner Monday 1 September Yes, I will attend I will not be attending

SOCIAL EVENTS ADDITIONAL TICKETS

Tickets may be purchased by day and student registrants or for guests. Please indicate below.

Welcome Reception Sunday 31 August No. of tickets: _____ x \$60.00 \$ _____

Gala Dinner Monday 1 September No. of tickets: _____ x \$135.00 \$ _____

HIC' 08 Social Events Sub Total \$

Name of guest/s:

Guest/s Dietary requirements Vegan Vegetarian Gluten Free Halal **Other:**

ACCOMMODATION

- ❖ To secure accommodation, a **minimum of one night's deposit is required.**
- ❖ Accommodation bookings will be **accepted up until 30 July 2008.**
- ❖ **Change of Booking:** Any change to a reservation must be notified in writing to the HISA office.
- ❖ **Refund/Cancellation:** Notification of accommodation cancellation must be received in writing at HISA office **thirty** days prior to arrival date, otherwise the accommodation deposit will be forfeited in **all** instances.

A\$ rate per room per night			
Rating	HOTEL	Double (one bed)	Twin (two beds)
4.5	Crowne Plaza Hotel 1-5 Spencer Street Melbourne (adjoining conference venue)	<input type="checkbox"/> \$285 Executive Room <input type="checkbox"/> \$305 Executive Room inc 1 breakfast	<input type="checkbox"/> \$325 Executive Room inc 2 breakfasts (Double/Double)
5	Grand Hotel Flinders Street Melbourne 5 min walk (opposite conference venue)	<input type="checkbox"/> \$229 Studio Suite <input type="checkbox"/> \$256 One Bedroom Suite	<input type="checkbox"/> \$256 One Bedroom Suite (Single/Single)
4	Crown Promenade Hotel 8 Whiteman Street Southbank 10 min walk	<input type="checkbox"/> \$250 King <input type="checkbox"/> \$265 King inc 1 breakfast	<input type="checkbox"/> \$250 Queen/Queen <input type="checkbox"/> \$280 Queen/Queen 2 breakfasts
4.5	Melbourne Short Stay Apartments 173 – 183 City Road Southbank 20 min walk	<input type="checkbox"/> \$179 1 Bedroom <input type="checkbox"/> \$239 2 Bedroom Executive <input type="checkbox"/> \$329 3 Bedroom Superior	<input type="checkbox"/> \$179 1 Bedroom <input type="checkbox"/> \$239 2 Bedroom Executive <input type="checkbox"/> \$329 3 Bedroom Superior
4	Quest Southbank Apartments 12-16 Kavanagh Street Southbank 20 min walk	<input type="checkbox"/> \$168 1 Bedroom <input type="checkbox"/> \$247 2 Bedroom <input type="checkbox"/> \$277 2 Bedroom Executive	<input type="checkbox"/> \$247 2 Bedroom (Double/2 Singles) <input type="checkbox"/> \$277 2 Bedroom Executive (Double/2 Singles)
4	Pacific International Apartments 31 City Road Southbank 20 min walk	<input type="checkbox"/> \$178 1 Bedroom <input type="checkbox"/> \$235 2 Bedrooms	<input type="checkbox"/> \$235 2 Bedrooms (Double/2 Singles)
3.5	Citigate Melbourne Hotel 270 Flinders Street Melbourne 15 min walk	<input type="checkbox"/> \$165 Double <input type="checkbox"/> \$184.50 Double inc 1 breakfast <input type="checkbox"/> \$204 Double inc 2 breakfasts	<input type="checkbox"/> \$204.00 Single/Single inc 2 breakfasts
3.5	Travelodge Hotel 64 – 82 City Road Southbank 20 min walk	<input type="checkbox"/> \$139 Double <input type="checkbox"/> \$149 Double inc 1 breakfast <input type="checkbox"/> \$159 Double inc 2 breakfasts	<input type="checkbox"/> \$139 Twin (Single/Single) <input type="checkbox"/> \$159 Twin inc 2 breakfasts

2nd preference, if first choice is not available: _____
 I have arranged to share with: _____
 Special requests: Smoking Non Smoking _____
 Check in: ____/08/08 ____ am/pm (2.00pm onwards) Check out: ____/09/08 (prior to 10.00 am)
Accommodation Deposit \$ _____

PAYMENT SUMMARY

All amounts listed are in Australian Dollars (AUD) and include tax (Goods and Services Tax).

HIC'08 Registration 31 August – 2 September 2008 \$ _____
HIC'08 Social Events \$ _____
Accommodation \$ _____
Total Amount Due \$ _____

METHODS OF PAYMENT

Cheque/Bank Draft payable in Australian dollars to "HISA Ltd" and forward to 413 Lygon St East Brunswick 3057

EFT (Electronic Funds Transfer) payable in Australian dollars.

Account Name: HISA Ltd

Bank: Commonwealth Bank of Australia **Address:** 277 Clarendon Street South Ibourne Victoria Australia

BSB: 063215 **Account No:** 1007 1287 **Swift Code:** CTB AAU2S

Please include the delegate name in the transaction and fax payment confirmation to HISA +61 3 9388 2086

Credit Card: Visa MasterCard Amex

Card holder's name _____ Expiry Date _____

Card No. _____ Signature _____

Cancellation Policy: All cancellations must be notified in writing to HISA National Office. Cancellations received on or before 20 July 2008, will be accepted and fees refunded less AUD\$100 administrative fee. Cancellations after 20 July 2008, cannot be accepted, however transfer to another person may be made at any time. Please advise HISA in writing details of the substitution. No refunds will be given for non attendance.

Declaration: HISA respects your right to privacy and is committed to the Commonwealth's National Privacy Principles contained in the Privacy Act. The information supplied will be used by HISA to meet your requests whilst attending the conference.

I understand that the information contained in this form may be passed onto third party suppliers e.g. hotel, venue, etc.

Please complete and return with payment by post or fax.

Post to HISA 413 Lygon Street Brunswick East Victoria Australia 3057

T: +61 3 9388 0555 F: +61 3 9388 2086 Email: conference@hisa.org.au Website: www.hisa.org.au/hic08