Scientific Paper Submission and Acceptance Guidelines

These guidelines apply to scientific paper submissions for Health Data Analytics 2016. Submissions must be the original work of the submitting author(s), must not have been previously published and must not be under consideration by another publication or conference. Submissions that fail to meet these criteria will be withdrawn from the conference.

Publication
For all accepted presentations, the abstract will appear in the Health Data Analytics 2016 app and the paper will be published as part of the conference volume at CEUR Workshop Proceedings, which is open access and indexed. The copyright and any similar right for the proceedings and all included material remain with the paper's authors (for the individual papers) and with the proceedings editors (for the proceedings volume as a whole).

The following steps are required for the submission process

1. **Paper Submission:** Submit a full version your paper
   **Guidelines:**
   - Do not list authors or affiliations
   - 2000 - 3000 words and must only be 6 pages; includes tables/figures and references
   - Format to publication standard; please use the template provided to ensure correct formatting ‘Health Data Analytics Scientific Paper Template_WordTemplate with no authors.dot’.
   - Double check spelling and grammar. Please replace American spelling with British English spelling
   - Paper title to be in sentence case, using capitals where appropriate e.g. "My paper title: An exploration of sentence structure"
   - Paper must be submitted as a word document. If you are writing your paper using LaTeX, you may upload your document as a PDF. Please note uploading a document as a PDF if for LaTeX users only.
   - If your paper exceeds the word/page limit or is not formatted to the Journal publication standards it will be not be accepted for review and will be returned to you to be re-formatted

   **Submitting:**
   - **Submission Site:** All papers are submitted online via the Scientific Speaker Portal
   - **New Account:** If it is your first time using the portal you will need to set up a new account.
   - **Contact Information:** When you login to the portal for the first time you will need to create your contact in the second tab and input your contact information.
   - You can then submit your abstract via the Paper Submission Tab.
   - **Title:** Include your paper title
   - **Themes:** Please choose the theme that is most relevant to your paper
   - **Authors and Affiliations:** Step 1 - add each affiliation that the authors of the paper belong to. Step 2 - add each of the authors details remembering to include their corresponding affiliations. It is important to indicate which author is the presenting author.
   - **Biography:** Add a 50 word bio of the presenting author
   - **Paper Upload:** Upload your paper, ensuring your paper is formatted according to the guidelines above.
   - **Photo:** Upload a high res jpeg photo (head and shoulder shot) of the presenting author for inclusion in the conference app.
   - **AV requirements:** Include any audio visual requirements i.e. internet required

2. **Paper Review:** All submissions will be blind reviewed by three independent reviewers.
   The papers will be scored by the below criteria:
   - Relevance or significance of the topic
3. Notification: You will be notified via email if your paper is accepted for a presentation, a poster or declined by Tuesday 7 June 2016. Authors will be notified of acceptance along with the reviewer’s comments.

If your paper is accepted as a presentation:

4. Resubmission: Author to resubmit paper
   - Revise paper according to the reviewer feedback. **If the committee are not satisfied with your revisions your paper will not be accepted for the program**
   - Further details of resubmission will be provided in the acceptance email.
   - You will also need to respond to the reviewer comments listing the changes made, or rebuttals

5. Registration: Presenting author to register for the conference by Tuesday 21 June 2016.

1. Approval: Resubmission is approved by the committee. If the committee are not satisfied with your revisions your paper will not be accepted for the scientific program.

6. CEUR Workshop Proceedings: Paper is published as part of the conference volume

Successful presenters have been allocated 15 minutes for their presentation.

Abstract: Your submission must include an abstract. As far as possible adopt the structured abstract approach where the abstract is a condensed version of the paper, using the section headings noted below. An abstract briefly summarises the contents of the full paper, and is structured in the following manner:

- Introduction to topic area and paper objectives or hypothesis
- Background and concise literature review
- Methods (eg study design, data sources, and interventions)
- Results and discussion of implications / conclusions
- References

Keywords: MeSH [http://www.nlm.nih.gov/mesh/](http://www.nlm.nih.gov/mesh/)

Some forms of papers such as opinion pieces or case studies may not neatly fit all of these headings, and authors may vary the structure. However, it is strongly advised that authors do conform to the guidelines, as reviewers may mark them down for failing to follow them.

Illustrations: Consider the quality of your illustrations. Do not use illustrations taken from the Internet. The resolution of images intended for viewing on a screen is not sufficient for printing. If you are incorporating screen captures, keep in mind that the text may not be legible after reproduction (using a screen capture tool, instead of the Print Screen option of PC’s, might help to improve the quality).

Reference notation: Reference notation should be numbered. It should be consistent.

Spelling/Grammar: Australian usage only *Macquarie Dictionary* and *AGPS Style Manual for Authors, Editors and Printers* preferred. Do not use American spelling (eg organisation should be used, not organization).